



Knowledge Mining Academy (Pty) Ltd.

Qualification Overview

Occupational Certificate: Project Manager



Qualification ID
101869

NQF Level
5

Minimum Credits
240



Knowledge Mining Academy (Pty) Ltd.

QCTO Qualifications and Learnerships

Employment Equity, B-BBEE and SDF Consultation

Skills Development ROI Consultation

OC: Project Manager

NQF 5 | SAQA ID 101869 | Total Credits: 209

Occupational Purpose

The Occupational Certificate: Project Manager prepares learners to plan, coordinate, implement, monitor and close projects in a structured and controlled manner to achieve defined organisational objectives.

Learners develop knowledge and practical skills in project planning, resource coordination, team management, risk management, stakeholder communication and project control.

Through structured learning and workplace experience, they develop the competence to manage projects within agreed scope, time, cost and quality requirements.

Rationale

Project management is essential to organisations that rely on structured initiatives to achieve operational, strategic and client objectives.

Effective project managers are required to coordinate people, resources, budgets, timelines and deliverables while managing risks and maintaining quality.

The qualification responds to the need for competent professionals who can apply recognised project management principles, tools and techniques across a wide range of industries. It develops the practical and workplace capabilities required to plan, implement, monitor and successfully complete projects within defined scope, time, cost and quality requirements.



Every programme is delivered through our proprietary Knowledge MINING™ Learning Methodology, ensuring that learning is practical, contextualised and directly applicable in the workplace.



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A qualified learner will be able to:

- Initiate projects and define objectives and deliverables.
- Plan project scope, schedules, budgets and resources.
- Coordinate project activities and project teams.
- Monitor project progress, risks and quality.
- Manage project communication and stakeholder relationships.
- Close and evaluate projects against agreed objectives.

Target Audience

The qualification is suitable for school leavers who meet the NQF Level 4 entry requirement, TVET and university graduates, aspiring Project Managers, project team members and existing employees seeking to formalise or strengthen their project management skills.

It is equally appropriate for organisations wishing to develop employees who are responsible for planning, coordinating, monitoring or supporting projects across different business functions and industries.

Career Pathways

Depending on their prior experience, workplace exposure and further development, successful learners may pursue opportunities such as:

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| <ul style="list-style-type: none"> • Project Manager • Junior Project Manager • Project Coordinator • Project Administrator • Project Support Officer • Project Planner | <ul style="list-style-type: none"> • Programme Administrator • Programme Coordinator • Project Controls Officer • Project Implementation Officer • Project Monitoring Officer • Project Risk Coordinator • Project Management Office (PMO) Administrator |
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Note on Qualification Contextualisation

The scope and extent of contextualisation will be discussed and agreed upon with the client during the project-planning phase. Approved contextualisation requirements will be documented in the Learnership Implementation Plan before the programme commences.



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The Integrated Learning Journey

Building knowledge. Developing skills. Gaining experience. Demonstrating competence.



*Knowledge
Modules*



*Practical
Modules*



*Workplace
Modules*



*Statement of
Results (SoR)*



EISA

*The foundation of
learning.*



Learners build theoretical understanding and conceptual knowledge through structured learning content.

*Learning by practical
application.*



Learners develop practical skills and apply knowledge in simulated or controlled environments.

*Building competence
through experience.*



Learners gain hands-on experience, apply skills in the workplace and develop occupational competence.

*Official recognition
of achievement.*



On successful completion of all the requirements, the SDP issues the Statement of Results (SoR).

*The final step to
achievement*



Learners demonstrate integrated competence through external assessment, confirming readiness for skills application and certification.

With knowledge, potential is discovered; through experience, confidence grows; and with competence, the future takes shape.



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Qualification Structure

Duration:

18 - 24 Months

Recognition of Prior Learning Available in Accordance with QCTO Policies.

Entry Requirements:

The minimum entry requirement for this qualification is an NQF Level 4 qualification.

This qualification comprises compulsory Knowledge, Practical Skills & Workplace Experience Modules.



Knowledge Modules

Total credits: 80

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| <ul style="list-style-type: none"> • Introductory Studies for Project Managers – 4 Credits • Project Integration Management – 4 Credits • Project Scope Management – 8 Credits • Project Time Management – 8 Credits • Project Cost Management – 8 Credits | <ul style="list-style-type: none"> • Project Quality Management – 8 Credits • Project Human Resource Management – 8 Credits • Project Communications Management – 8 Credits • Project Risk Management – 8 Credits • Project Procurement Management – 8 Credits • Project Stakeholder Management – 8 Credits |
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Practical Skill Modules

Total credits: 100

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| <ul style="list-style-type: none"> • Initiate a Project – 4 Credits • Plan and Develop a Project Management Approach and Scope Statement – 8 Credits • Plan and Develop a Project Timeline and Schedule – 8 Credits • Plan for and Project the Cost of the Project – 8 Credits • Plan Project Management Systems – 8 Credits • Monitor and Control the Scope of a Project – 8 Credits • Control the Project Quality – 8 Credits | <ul style="list-style-type: none"> • Control the Project Delivery Schedules and Costs – 8 Credits • Manage and Control the Human Resources of a Project – 8 Credits • Conduct and Control Project Communication and Stakeholder Interaction – 8 Credits • Manage and Control Project Risks – 8 Credits • Manage and Control Project Procurement Activities – 8 Credits • Manage and Control Project Close-Out Activities – 8 Credits |
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Workplace Modules

Total credits: 60

- Attend to Project Initiation Management Processes – 10 Credits
- Attend to Project Planning Processes – 20 Credits
- Attend to Project Execution and Control Processes – 20 Credits
- Attend to Project Close-Out Processes – 10 Credits



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Exit Level Outcomes

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| <ul style="list-style-type: none"> • Initiate projects by defining project objectives, requirements, deliverables and appropriate project initiation processes. • Develop comprehensive project plans covering scope, schedules, budgets, resources, quality requirements and performance measures. • Establish appropriate project management approaches, controls and procedures aligned with organisational and stakeholder requirements. | <ul style="list-style-type: none"> • Execute and control project activities while monitoring scope, schedules, costs, quality and overall project performance. • Manage project resources, communication, stakeholder relationships, risks and procurement activities throughout the project lifecycle. • Manage project close-out, including project handover, resource demobilisation, contract closure, administration and evaluation of project outcomes. |
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Assessment and External Integrated Summative Assessment (EISA)

Assessment is conducted in accordance with QCTO requirements.

The EISA Process: Path to Qualification

1. Qualifying for Entry

Learners must complete all required knowledge, practical skills and workplace experience modules, internal assessments, Portfolio of Evidence and applicable Statements of Results (SoR).

2. Registration and EISA

Eligible learners are registered for the EISA, conducted independently by the relevant AQP at an approved assessment centre in accordance with QCTO requirements.

3. Certification

Learners who pass the EISA receive the relevant Occupational Certificate from the QCTO. Re-assessment may be permitted in line with QCTO/AQP requirements, with any additional fees confirmed in the project agreement.



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International Comparability

- The qualification was benchmarked against the Project Management Body of Knowledge (PMBOK), a globally recognised standard that provides structured processes, practices and knowledge areas for effective project management.
- It was also compared with Projects in Controlled Environments (PRINCE2), an internationally recognised project management methodology used to plan, direct, control and successfully deliver projects across different industries.
- The qualification reflects internationally recognised project management practices relating to project initiation, planning, scope, scheduling, cost, quality, resources, communication, risk, procurement and project control.
- Overall, the qualification is closely aligned with international project management best practice, providing learners with transferable project management competencies applicable across sectors and organisational environments.

Partner with Us & Build Your Organisation's Future Talent

Equip your workforce with the skills to plan, coordinate and successfully deliver projects that support organisational objectives.

Partner with Knowledge Mining Academy to develop competent Project Managers through structured learning, practical application and meaningful workplace experience.

Contact us to start the conversation.



Contact Us



Office: 010 143 1546



WhatsApp Only: 063 311 5916



www.knowledgemining.co.za



info@knowledgemining.co.za



recruitment@knowledgemining.co.za

Learner Applications sent to any other email address will not be considered.

